

# NORTHWESTERN CONNECTICUT COMMUNITY COLLEGE

## **COURSE SYLLABUS**

**Course Title:** Police Organization & Administration      **Course #:** CJS 250

**Course Description:** 3 credits This course is designed to provide students with an overview of management and leadership principles in law enforcement agencies. The course will include such issues as budgeting, dealing with conflict within an organization, motivation of employees, complaints/grievances resolution, union issues and time management.

**Pre-requisite/Co-requisite:** None

**Goals:** To have students understand the hierarchy and inner workings of law enforcement agencies and develop a working knowledge of management theory and administrative skills.

**Outcomes:** Successful completion of this course will enable students to:

- Understand leadership styles, identify his/her most comfortable style and identify which style is most effective in a given situation.
- Understand the effect that they as leaders will have on the employees who work under them.
- Understand the recruitment, hiring and disciplinary process.
- Understand the effect that information technology systems have on law enforcement organizations.

### **College Policies**

**Plagiarism:** Plagiarism and Academic Dishonesty are not tolerated at Northwestern Connecticut Community College. Violators of this policy will be subject to sanction. Please refer to your “Student Handbook” under “Policy on Student Rights,” the Section entitled “Student Discipline,” or the College catalog for additional information.

**Americans with Disabilities Act (ADA):** The College will make reasonable accommodations for persons with documented learning, physical, or psychiatric disabilities. Students should notify Roseann Dennerlein, the Counselor for Students with Disabilities. She is located at Green Woods Hall, in the center for Student Development. Her phone number is 860-738-6307 (V/TTY) and her email is [rdennerlein@nwcc.commnet.edu](mailto:rdennerlein@nwcc.commnet.edu).

**School Cancellations:** If snowy or icy driving conditions cause the postponement or cancellation of classes, announcements will be made on local radio stations. Students may also call the College directly at (860) 738-6464 to hear a recorded message concerning any inclement weather closings. Students are urged to exercise their own judgment if road conditions in their localities are hazardous.