

# **REFUND POLICIES**

## **Course Cancellations**

If the College cancels a course, you will automatically be granted a 100% adjustment of associated charges except the application fee.

## **Tuition, Laboratory and Studio Fees**

If you officially drop your course(s) prior to the 1<sup>st</sup> day of the semester you will receive a 100% refund of your tuition, laboratory and studio fees associated with the course(s) dropped.

If you officially drop your course(s) on the 1<sup>st</sup> day of the semester through the 14<sup>th</sup> calendar day of the semester you will receive a 50% refund of your tuition, laboratory and studio fees associated with the course(s) dropped.

If you officially drop your course(s) on the 15<sup>th</sup> calendar day of the semester or later NO REFUND shall be granted.

**College Services Fees, Student Activity Fees, Clinical Fees and other Special Fees – Not refundable.**

**Extension Fees (Summer Sessions, Continuing Education credit and non-credit courses)**

If you officially drop on the last business day before the first class meeting or prior you will receive 100% refund of associated extension fee. Requests must be made by 4:30 on Friday or courses starting on a Saturday, Sunday or Monday. If you officially withdraw on the day of the first class meeting or later no refund shall be granted.

**NOTE: Refund policies assume that all charges have been paid in full prior to the drop/withdrawal. In some cases, an account adjustment may not entitle you to an actual refund.**