

NORTHWESTERN CONNECTICUT COMMUNITY COLLEGE

ALUMNI ASSOCIATION

MEETING MINUTES

SEPTEMBER 23, 2009

The September 23rd Alumni Association Meeting was attended by Colette Papageorge, Jack Tessel, Cyndie Phillips, Holly Martin, Jaye Markwell, Jim Zilvitis, Sarah Marggraff, and Kathy Chapman.

Holly Martin called the meeting to order at 6:05pm. Cyndie Phillips made a motion to accept the amended minutes of the July 9th meeting with minor changes. Jaye Markwell 2nd. All were in favor.

The following items were discussed:

Changes to the Addendum of the July 9 Minutes:

Cyndie Phillips made a motion to order 400 sheets in color for the cost of \$425.00 from Ad Comm for the NCCC Alumni's 1st newsletter and a motion to purchase white envelopes, postage not to exceed \$125.00. Pete Yanok 2nd. All officers were in favor. Motion passed.

Officer Nominations

Jim Zilvitis nominated Pete Yanok for Vice Chair. Sarah Marggraff 2nd.
Pete Yanok nominated Sarah Marggraff for Secretary. Jim Zilvitis 2nd.

Review of Annual Report

See attached report.
Cyndie Phillips made a motion to accept the Annual Report with amendments. Colette Papageorge 2nd. All were in favor.

Treasurer's Report

Cyndie Phillips reported a balance of \$2,100.00. When the \$500 Alumni scholarship is awarded, the new balance will be \$1,600.00.* Sarah Marggraff made a motion to accept the Treasurer's report. Jack Tessel 2nd. All were in favor.

Voting

The slate indicated **Vice Chair: Pete Yanok** and **Secretary: Sarah Marggraff**. Cyndie Phillips made a motion to approve the slate. Jaye Markwell 2nd. All were in favor.

Membership

Group members agreed that we should contact all members on the database who have not renewed their dues for 2009. Jack Tessel will run a query on the database indicating who these individuals are.

Holly Martin suggested holding a phone drive to contact members for renewal.

Database

Jack Tessel will import the 2009 graduates as honorary members into the existing Alumni database.

Website

The group discussed the mock-up that was created by Colette Papageorge. Sarah Marggraff will meet with Duc Tinh (NCCC Graphic Designer) on October 19th to discuss technical issues with the website design. She will continue to work on the webpage after this meeting.

Newsletter

The group agreed that the first [Alumni newsletter](#) was a success. We will attempt to have the newsletter updated each semester for inclusion on the website. A hard copy newsletter will be printed and mailed each summer.

Jaye Markwell suggested including “Ad Comm” on the newsletter as the provider of print services.

Sarah Marggraff will get started on a fall 09 newsletter.

Fundraisers

The group agreed to focus on the membership for funds. There may not be a social event this fall; the spring bulb sale may be an idea for the spring semester. The group discussed a possible social event in the spring semester. Some ideas that came up included: using the Elk’s Lodge vs. an NCCC Campus location; Having food provided vs. potluck. This item was tabled until the next meeting. In the meantime, Sarah Marggraff will post this question to all Facebook and NCCC Alumni email members: “When is a good time for everyone to get together? Fall? Spring? Please reply so that we may decide on an appropriate date.”

Other

Sarah Marggraff suggested sending a thank you note to those members who donated money in addition to their dues. All were in favor.

Sarah Marggraff will give Holly a list of all members who indicated that they are interested in volunteering with the Alumni Association. Holly will contact these members.

Next Meeting(s)

The next Alumni Association meeting will be held on **Wednesday, October 14th at 6:30pm in the Student Activities Office , GW 110**. There will be a phone drive to contact members for renewal at this meeting.

Colette Papageorge made a motion to adjourn the meeting. Jaye Markwell 2nd. The meeting adjourned at 7:46pm.

PLEASE SEE BELOW FOR THE 2009/2009 ANNUAL REPORT.

Respectfully submitted,

Sarah Marggraff
NCCC Alumni Association Secretary

NORTHWESTERN CONNECTICUT COMMUNITY COLLEGE
ALUMNI ASSOCIATION
ANNUAL REPORT
2008/2009

The Alumni Association had a very productive year with a beautiful newsletter being produced and an increase in membership. We currently have 48 paid members (102 names on our database), and our treasury account has \$2,100.00*.

Our first task was to work on our database. Jack Tesell and Sarah Marggraff have worked diligently putting together a database that lists the name, mailing address, and email address of any individual who has ever paid dues. They are now working on putting unique identifiers into the system.

Colette Papageorge worked on updating the website to enhance the existing site. She has worked with Duc and Sarah to make the website more attractive and user friendly. She also has made sure announcements on our social events went into the newspaper and cable channels.

Our biggest accomplishment was publishing our first newsletter. We mailed it to all the paying members of the organization. We had so much wonderful news about our alumni graduates doing such great things for the community that we couldn't fit it all in. So look for another newsletter in the fall. We agreed to do one newsletter mailing a year and others will be posted on the website.

Our Alumni Chair, Holly Martin awarded the Alumni Associations \$500.00 scholarship to Barbara Faulkner from Torrington at the award ceremony. She received her associate's degree in Early Childhood Education and will be moving on to get her BGS degree from UCONN in the fall. Please note that the scholarship fund was increased from \$300.00 to \$500.00.

Holly Martin gave a little speech at commencement about the Alumni Association to the new graduates. She also presented the Alumni Award (a plaque) to Chris Hanley from Norfolk. This award is given annually to an outstanding alumnus of NCCC. Sarah and Colette handed out congratulations cards and alumni pins to the incoming graduates.

The Alumni Association has a group page on Facebook and has accumulated 97 members. Any pertinent information will be posted on this site. Facebook has a discussion board for members to post ideas that can be shared with the group.

Fundraising events have been good enough to allow us to increase our scholarship amount. We did a flower fundraiser raising \$1145.00 with a profit of 572.50 and the Rada Knives fundraiser which raised \$323.90

Our second annual Potluck dinner was in November. Attendance was lower than expected but those in attendance had a great time.

We currently have 122 graduates as Honorary Members for the 09/10 academic year.

*ADDENDUM: 10/5/09 - Treasurer's report indicates a balance of \$2,100.00. The \$500.00 Alumni Scholarship was presented to Barbara Faulkner bringing the new balance to \$1,600.00

Respectfully submitted,

Sarah Marggraff
NCCC Alumni Association Secretary