

NORTHWESTERN CONNECTICUT COMMUNITY COLLEGE

ALUMNI ASSOCIATION

MEETING MINUTES

NOVEMBER 13, 2008

The November 13<sup>th</sup> Alumni Association Meeting was attended by Pete Yanok, Lucy LaMere, Colette Papageorge, Janet Cosgrove, Jim Zilvitis, Sarah Marggraff and Kathy Chapman.

The meeting was called to order by Pete Yanok, Alumni Vice-Chair, at 6:00pm.

All members in attendance reviewed the minutes of the October 9<sup>th</sup> meeting. Lucy LaMere made a correction to the minutes and made a motion to accept the minutes. Colette Papageorge 2<sup>nd</sup>. All were in favor.

**Database:**

2008 graduates will be added to the database.

Kathy Chapman is looking into the possibility of keeping the database on one of the College's shared drives. Jack Tesell, Sarah Marggraff and Kathy Chapman would have access to the shared drive and the database.

**Membership:**

Janet Cosgrove has identified faculty/staff alumni, including adjunct faculty members. She will send all of these individuals an email regarding Alumni Association membership.

Cyndie Phillips will have applications for new membership and renewals available at the Potluck Get Together on November 22<sup>nd</sup>.

Pete Yanok inquired about different membership "levels". Those individuals who attended NCCC, but did not graduate, are eligible for "qualified membership" in the Alumni Association.

**Fundraiser:**

The Alumni Association is currently fundraising through RADA Cutlery. Items that can be purchased include: knives, no-bake food mixes, candles, cookbooks, misc. gifts, and stoneware. Order forms and merchandise booklets were passed out at the meeting. These will also be available at the Potluck Get Together on November 22<sup>nd</sup>. All orders must be in to the Student Activities Office, GW 110,

by December 10<sup>th</sup>. Items will be delivered before Christmas. Checks must be made payable to the NCCC Alumni Association.

### **Social Events:**

**2<sup>nd</sup> Annual Potluck Get-Together (Italian theme)**  
**November 22, 2008 Art & Science Building Atrium**  
**Doors will open at 5:30 pm, Dinner will be at 6:00 pm**  
**FREE Admission**

RSVP is preferred, but not required. Please reply to the invitation or contact Kathy Chapman, 860-738-6344, [kchapman@nwcc.commnet.edu](mailto:kchapman@nwcc.commnet.edu). Volunteers are welcome. Please contact Sarah Marggraff if you wish to volunteer for this event: 860-738-6343, [smarggraff@nwcc.commnet.edu](mailto:smarggraff@nwcc.commnet.edu).

The event is BYOB (beer and wine only), and it will feature music by professional DJ Pete Yanok, an opportunity for prizes, a door prize, icebreaker bingo, and a guided tour of the new Arts and Sciences Building (after dinner).

Prize Opportunities: Jim Zilvitis donated two tickets to the Gilson Theater in Winsted. Holly Martin donated two gift baskets of homemade jams, relishes, fruit, and pickles, and one basket of beauty products. Cyndie Phillips donated homemade wine, perfume, stationery, and other miscellaneous items.

Door Prize: Fruit basket valued at \$35 from IGA. Lucy LaMere will pick this up.

We discussed the list of needs for this event. Items we still need include:

- Tickets for the prize opportunities (three different colors for: 50/50 cash drawing, door prize, and prize opportunities).
- Bagged ice
- We are still looking for contributions of main courses (preferably Italian – e.g. lasagna, manicotti, ziti, stuffed shells). However, any and all food is welcome!

#### Set-up:

Kathy Chapman put in a request to NCCC maintenance for tables and chairs. Alumni Association members will do the set-up. Set-up will be at 9:00 am on Friday, November 21<sup>st</sup>. The kitchen will be open during this time if anyone wants to drop off food/drinks. The building will be open at 3:00 pm on Saturday, November 22<sup>nd</sup> for additional set-up and decoration. Alumni Association members will be responsible for clean-up. NCCC maintenance will be responsible for locking the building.

Sarah Marggraff will create and distribute the Icebreaker Bingo.

Kathy Chapman will make the centerpieces.

Vice-Chair Pete Yanok will give the welcome greeting.

NCCC President Barbara Douglass will be in attendance.

We discussed the possibility of having an interpreter at the event for Deaf and Hard of Hearing guests.

Janet Cosgrove mentioned that she may have a slide show available of nostalgic campus pictures. If so, she will run this on a continuous loop in one of the classrooms in ASB.

Guests are being asked to bring a non-perishable food item to the dinner. The food items will be donated to a local food bank such as the Salvation Army or the Winsted Soup Kitchen. We will also have a donation can available for monetary donations.

An invitation has been emailed to all members with an email address. Everyone agreed to make phone calls to invite people. NO GUESTS UNDER 21 will be admitted because there will be alcoholic beverages available.

The purpose of this event is to promote growth of the Alumni Association membership, and to reconnect and have fun!

### **Public Relations**

Colette Papageorge has looked into local advertising (e.g. newspaper ads). The Republican American and the Register Citizen will run the information for the Potluck event. She and Jim Zilvitis will look into having it advertised on the local cable channel.

### **Next Meeting(s)**

Date TBA.

Jim Zilvitis moved to adjourn the meeting. Lucy LaMere 2<sup>nd</sup>. All were in favor. Meeting adjourned at 7:17 pm.

Respectfully submitted,

Sarah Marggraff  
NCCC Alumni Association Secretary