

NORTHWESTERN CONNECTICUT COMMUNITY COLLEGE

ALUMNI ASSOCIATION

MEETING MINUTES

MAY 13, 2010

The May 13th Alumni Association Meeting was attended by Holly Martin, Jim Zilvitis, Sarah Marggraff, Pete Yanok, Patricia Martin, Kathy Chapman, Leann Taylor, Clive Richards, Cyndie Phillips, Katelyn Phillips, and Rebecca Niemeyer.

Holly Martin called the meeting to order at 6:25pm. Pete Yanok made a motion to accept the minutes of the November 19th meeting. Cyndie Phillips 2nd. All were in favor.

The following items were discussed:

Treasurer's Report

Cyndie Phillips reported a balance of \$1,961.32 on May 13, 2010. \$500 is allotted to the Alumni Scholarship which will be awarded on May 26, 2010.

Commencement

Joan Delayo in the Registrar's office reported that there are approx 160 graduates for the 2010 commencement. We currently have 158 Alumni pins. All graduates do not walk on commencement day; the group agreed that 158 pins will be sufficient, and we will not order more.

Cyndie Phillips made a motion to order cards for the graduates not to exceed \$120. Pete Yanok 2nd. All were in favor. Cyndie Phillips will place the order with the necessary changes to honorary membership year (2010-2011) and name of chair (Holly Martin).

The Alumni award recipient will be Peter Hauser, PhD. Pete Yanok made a motion via email on May 14, 2010 to buy the plaque for the Alumni award. Cyndie Phillips 2nd via email on May 14, 2010. Kathy Chapman will order the plaque.

Pete Yanok and Clive Richards agreed to hand out the cards and pins at the commencement ceremony on May 27, 2010.

Website

Sarah Marggraff met with Duc Tinh, the NCCC web manager, about the Alumni Association website. The College is planning a total redesign of the NCCC website in order to meet the American's with Disabilities Act (ADA) guidelines.

Alumni members agreed to wait until these guidelines have been made clear to proceed with the redesign of the Alumni page. In the meantime, Sarah Marggraff will work on a Photo Gallery and minor additions to the current page.

Newsletter

The spring 2010 [Alumni newsletter](#) is available on the website. This edition will not be printed. Sarah Marggraff will send an email notice with a link to the newsletter to the Alumni database members, all faculty/staff members of NCCC, and Facebook group members.

Sarah Marggraff will get started on the fall 2010 newsletter. The group will vote on how many will be printed at the first fall 2010 meeting. Pete Yanok made a motion to print at least enough for paid members who do not have email or internet access. Cyndie Phillips 2nd. All were in favor.

Fundraisers

The group agreed to have Car Wash on Saturday, June 19th from 10:00am-4:00pm in the Joyner parking lot on the NCCC campus. Kathy Chapman will reserve the spot. Sarah Marggraff will send an email announcing the car wash and asking for volunteers.

Membership

Pat Martin agreed to contact faculty/staff members on the Alumni database who have not paid their dues and faculty/staff members who have never paid dues. Sarah Marggraff generated the list, and Pat Martin picked it up at the meeting.

Facebook

Sarah Marggraff reported that there are 109 members of the Facebook alumni group. Approximately 14 are actually paid members of the official association. A Facebook message will be sent out to all Facebook group members with the link to the membership application and an invitation to join the official association.

Next Meeting

There will be a meeting to discuss the car wash details on Wednesday, June 16th in the Student Activities office.

Jim Zilvitis made a motion to adjourn the meeting. Cyndie Phillips 2nd. The meeting adjourned at 7:40pm.

Respectfully submitted,

Sarah Marggraff
NCCC Alumni Association Secretary